

DEPARTMENT OF THE ARMY

HEADQUARTERS, UNITED STATES ARMY 20TH CBRNE COMMAND (CHEMICAL, BIOLOGICAL, RADIOLOGICAL, NUCLEAR, EXPLOSIVES) 6573 HAVRE DE GRACE STREET, BUILDING 5016 ABERDEEN PROVING GROUND, MD 21005-5201

AFCB-CG

JUN 0 9 2020

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 20th CBRNE Command Policy Letter No. 1, Open Door Policy

- 1. Reference memorandum, U.S. Army Forces Command, ACCG, 3 December 2014, subject: CG Policy Memo 1, Open Door Policy.
- 2. Applicability: This policy applies to all Soldiers and employees assigned or attached to the 20th CBRNE Command, and supplements the standard reporting requirements outlined in paragraph 1.
- 3. Purpose: The Open Door Policy provides the opportunity for all Soldiers and Civilians in the 20th CBRNE Command to air any issues, grievances, or to offer suggestions that have not been adequately addressed through the Chain of Command.
- 4. I encourage everyone to first use their Chain of Command to seek resolution to any issue, grievance, or suggestion. The Commander's Open Door Policy is designed for those situations that cannot be resolved satisfactorily at a lower level, or for those situations that the individual feels uncomfortable airing to his/her immediate Chain of Command. My door, and any other member of the Command Group's doors, is always open should a situation arise that requires our attention. Your desire to utilize the open door policy will be respected without recourse.
- 5. No adverse action will be taken against a Soldier or Civilian for registering a legitimate complaint within, or outside, the Chain of Command.
- 6. Supersession. This policy supersedes the 20th CBRNE Command Policy Letter No. 1, Open Door Policy, dated 18 November 2019.
- 7. Expiration. This policy remains effective until superseded or rescinded.

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8. The point of contact for this memorandum is the Secretary to the General Staff, commercial (410) 306-2625 or DSN 458-2625.

Intonio Munera ANTONIO V. MUNERA Brigadier General, USA Commanding

DISTRIBUTION:

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HQ STAFF, 20TH CBRNE COMMAND